

JOB OPPORTUNITY

Position: **Product Manager**
Reporting to: Vice President, Communications & Marketing
Term: Full time
Hours: 9 am – 5 pm
Location: 20 Eglinton Ave West, Toronto

Overview

The Product Manager will provide comprehensive product support and serve as a subject matter expert for fund and industry data to enhance sales, client service and marketing initiatives.

Key Responsibilities

- Provide ongoing product monitoring, analysis and communication of results
- Conduct competitive product and market trend research
- Build effective relationships with key internal stakeholders (e.g., Portfolio Managers, Client Service, Compliance, Legal)
- Provide product-related support to sales teams, including internal and external client requests
- Research new product opportunities and take an active role in any future product development
- Lead monthly, quarterly and semi-annual commentary process
- Develop and maintain the accuracy of product documentation and reporting with third-party platforms (Morningstar, Globe Investor, eVestment, Mercer, etc.)
- Assist with RFPs and RFIs, when necessary, as well as product marketing and content initiatives
- Fulfil annual UN PRI reporting requirements
- Oversee review and development of investment team presentation decks

Requirements

- Post-secondary education; MBA and / or CFA designation an asset
- At least 8 years of relevant financial industry experience in a Product-focused role
- Strong presentation and written communication skills
- Proficiency with Microsoft Office, and Morningstar Direct, eVestment and other analytics platforms
- Exceptional attention to detail and strong business and financial acumen
- Ability to prioritize tasks and work well under pressure to meet tight deadlines
- A team player with a strong work ethic and a positive attitude

To apply, send your resume to careers@beutelgoodman.com

Deadline for submission: January 31, 2019